

# BUS RULES

**SAFETY** is our most important concern for our students. Students are under the authority of the bus driver while on the bus, loading or unloading, or leaving the bus. Students riding the bus must comply with school district policies, rules and regulations. The driver has the ability to discipline a student and may notify the principal of a student's inappropriate bus conduct. Persons riding the bus shall adhere to the following rules:

1. Students must be at the designated loading point before the arrival time.
2. Students must wait until the vehicle comes to a complete stop before attempting to enter.
3. Students who must cross the roadway to board or depart from the bus must pass in front of the vehicle (no closer than 10 feet), look in both directions and proceed to cross the road or highway only on signal from the driver.
4. Students shall load and unload through the right front door. The emergency door is for emergencies only.
5. The bus driver is in charge of students and is to be obeyed promptly and cheerfully.
6. Older students should assist in looking after the safety and comfort of younger students.
7. The driver may assign seats if necessary.
8. Students must **remain seated** while the vehicle is in motion.
9. Aisles must be kept clear at all times.
10. Permission to open windows must be obtained from the driver. Students must not extend arms or heads out the windows at any time.
11. Students must not throw objects about the vehicle nor out the windows.
12. Shooting paper wads, squirt guns or other materials in the vehicle is not permitted.
13. Roughhousing on the vehicle is prohibited. No crowding or pushing is allowed.
14. Students must keep their feet off the seats. Students who damage seats or other equipment will reimburse the school district for the cost of the repair or replacement.
15. Waste containers are provided on all vehicles for students' use. No eating or drinking on the bus without the driver's permission.
16. Classroom conduct is to be observed by students while riding the bus except for ordinary conversation. Please use a quiet voice and be respectful of other's personal space. Unacceptable or rude language will not be tolerated.
17. The use or possession of alcohol, tobacco or look-a-like substances is prohibited on the bus.
18. The good conduct rule is in effect on the bus.
19. Students will depart from the vehicle at their designated location unless **written** permission to get off at a different location is given to the driver.

## **\*DISCIPLINARY ACTION FOR VIOLATION OF THESE RULES IS AS FOLLOWS:**

1. **First Option: Disciplinary Form filed by the bus driver-WARNING-meeting with the principal.**
2. **Second Option: Form filed by the driver-meeting with the principal and letter sent home. Possible suspension of bus privileges: 1 to 3 days.**
3. **Third Option: Form filed by the driver-meeting with the principal, letter sent home, 3 or more day suspension of bus privileges and/or referral to the superintendent.**

**\*Any option can be applied depending on the seriousness of the incident.**